



Shri Gajanan Maharaj Shikshan Prasarak Mandal's
Sharadchandra Pawar Arts and Commerce College
Alandi Devachi, (Dudulgaon), Pune-412105
(Affiliated to Savitribai Phule Pune University, Recognised by Govt. of Maharashtra)



Ref:SPACC/IQAC/2022-23/1

Date:20/07/2022

IQAC Meeting Circular -03


Dear Sir/Madam,

It is to inform that the 3rd Meeting of IQAC Cell of the college is scheduled to be held on 22/07/2022 at 10.00 am in the board room.

Agenda of the Meeting

- 1) To confirm and finalize the Minutes of 2nd IQAC Meeting of the college.
- 2) To take review of Academic Planning of Sem-II, Sem-IV and Sem-VI
- 3) To organize social activity in the campus.
- 4) To conduct Green audit, Energy Audit and Environment audit.
- 5) To deploy waste management treatment plant.
- 6) To review ERP Data entry completion status.
- 7) To discuss any other matter with permission of chairperson.
- 8) To propose vote of thanks.

So kindly attend the meeting on the date and time specified above


Dr. Chhaya Joshi

Coordinator-IQAC



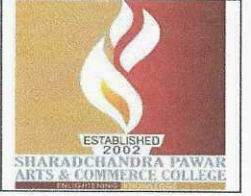

Dr. Hansraj Thorat

Chairman-IQAC

PRINCIPAL
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Dudulgaon (Alandi), Pune



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MINUTES OF MEETING OF 1st IQAC MEETING HELD ON 22/07/2022 (FRIDAY)
AT 11.00AM


The first meeting of the Internal Quality Assurance Cell (IQAC) of Sharadchandra Pawar Arts and Commerce College, Dudulgaon, Pune was held on 22/07/2022 at 11.00 am in the boardroom.

Following members were present for the meeting

- 1) Dr. Hansraj Thorat
- 2) Mr. Mayur Murlidhar Dhamale
- 3) Dr. Chhaya Joshi
- 4) Mr. Dilip Bari
- 5) Mr. Sanjiv Kamble
- 6) Prof. Dipali Tamhane
- 7) Mr. Manik Kasab
- 8) Mr. Vishvanath Vyavahare
- 9) Mr. Pravin Bhave
- 10) Mrs. Varsha Tajane
- 11) Mr. Shrihari Tapkir
- 12) Mr. Sanjay Vitkare
- 13) Ms. Dnyaneshwar Varute

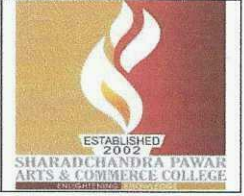
The following member was absent with the permission of chair.
Mrs. Prerana Patil




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Subject 1 : To confirm and finalise the Minutes of 2nd IQAC Meeting in the college.

Resolution: IQAC Coordinator read and finalized the Minutes of 2nd IQAC Meeting.

Subject No.2: To take review of Academic Planning of Sem-II, IV and Sem-IV

Resolution: IQAC Coordinator Dr. Chhaya Joshi took the review of academic planning of next semester. Principal Dr. Hansraj Thorat instructed HODs to do subject allocation and start preparation of course file.

Subject No 3. To organise social activity in the campus on Social Souls Day

To inculcate social values in the student, it was decided to organize to organize Cleanliness Campaign on 21st October 2022.

Resolution: It was resolved to organize Cleanliness Campaign on 21st October 2022. All members agreed for same.

Subject No. 4: To conduct Green audit, Energy Audit and Environment audit.

To Maintain clean, green and healthy campus it was decided to conduct Green audit, Energy Audit and Environment Audit for the academic year 2022-23.

Resolution: It as resolved that above mentioned audits will be conducted for the current year 2022-23.

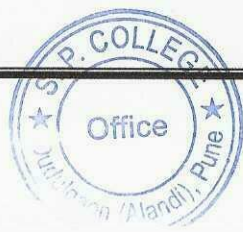
Subject No-5: To deploy waste management treatment plant


IQAC Coordinator proposed to deploy the waste management system to maintain clean and healthy campus.

Resolution: It was resolved to deploy the wastes management system in the month of September 2022.

Subject No-6: To review ERP Data entry completion status

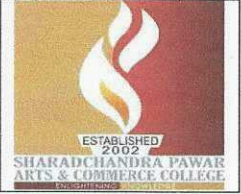
It was discussed that ERP is implemented at the college, however faculty members are facing many problems while making data entry such as missing data, error screens, problem in creation of course, lesson plan and time table etc. Mr. Pravin Bhave told that fee payment entry is not working properly. Mr. Shahuraj Yevate instructed ERP coordinator to contact




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ERP vendor and resolve the issues.

Resolution: It was resolved to arrange demo session to sort out the problem. All members agreed for the same.

Subject No.7: To discuss any other matter with permission of chairperson

No other points were raised.

Subject No.8: To propose vote of thanks

IQAC Coordinator Dr. Chhaya Joshi proposed vote of thanks to all members of IQAC.

Dr. Chhaya Joshi
Coordinator-IQAC

Dr. Hansraj Thorat
Chairman-IQAC

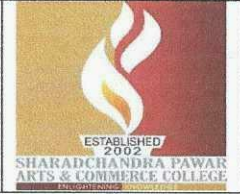
N.B. Minutes of Meeting of 3rd IQAC are conveyed to all committee members and also displayed on college website



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Action Taken Report of 3rd IQAC Meeting Held on 22/07/2022

Subject No.	Subject Name	Action Taken
1	To review the Minutes of 2 nd IQAC Meeting	The minutes of meeting of second IQAC were read and confirmed.
2	To take review of Academic Planning of Sem-II, Sem-IV and Sem-VI	Review of academic planning for Sem-II, IV and VI was taken.
3	To organize social activity in the campus	Cleanliness Campaign Collection of Plastic was conducted on 21 st October 2022.
4	To conduct Green audit, Energy Audit and Environment audit.	Green audit, Energy Audit and Environment audit was conducted by Engress Services and certificate received.
5	To deploy waste management treatment plant.	Waste management plant was deployed in the month of September 2022
6	To review ERP Data entry completion status	ERP Demo was arranged for the teaching and non-teaching staff
7	To discuss any other matter with permission of chairperson	No points were raised
8	To propose vote of thanks	IQAC Coordinator Dr. Chhaya Joshi proposed vote of thanks to all members of IQAC

Dr. Chhaya Joshi
Coordinator-IQAC



21


Dr. Hansraj Thorat
Chairman-IQAC


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Attendance for the IQAC meeting held on 22/07/2022

Sr. No.	Name of Member	Signature
1	Dr. Hansraj Thorat	
2	Mr. Mayur Murlidhar Dhamale	
3	Dr. Chhaya Joshi	
4	Mrs. Prerana Patil	
5	Mr. Dilip Bari	
6	Mr. Sanjiv Kamble	
7	Prof. Dipali Tamhane	
8	Mr. Manik Kasab	
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