



Shri Gajanan Maharaj Shikshan Prasarak Mandal's

Sharadchandra Pawar Arts and Commerce College,
Alandi Devachi, (Dudulgaon), Tal - Khed, Dist - Pune, 412105

(Affiliated to Savitribai Phule Pune University, Recognised by Govt. of Maharashtra)

CURRICULAR ASPECTS	
1.1 Curricular Planning and Implementation	
Metric No.	1.1.1
Metric Name	Effective Curriculum Planning & Delivery
QLM/QNM	QLM
A. Y.	2023-24
File No.	1



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Criterion 1: Curricular Aspects

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous Internal Assessment

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H. Thosar
PRINCIPAL
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1.1.1 The Institution ensures effective curriculum delivery through a well-planned and documented process

Response:

- The Sharadchandra Pawar Arts and Commerce College Dudulgaon, (Alandi) Pune is an unaided college affiliated to Savitribai Phule Pune University, Pune. It follows the curriculum prescribed by the SPPU. The college has taken effective initiatives to deliver well designed and documented curriculum prepared by SPPU, Pune. While implementing the curriculum the college has considered the needs of the students.
- Syllabus is distributed by the head of the concerned department at the beginning of the academic year as per classes and as per papers to prepare the teaching plan of the syllabus of the concerned subjects and also to discuss the course contents in the departmental meeting.
- The college has implemented effective curriculum delivery with well-planned and documented process. In the prospectus of the college, the paper number and the titles of the papers are given. The prospectus is compulsory to the students. In the college library, the copies of curriculum are kept for the students and faculty.
- Academic meeting is organized under the chairmanship of the Principal regarding the academic year and annual planning related to curriculum and syllabus.
- As per the certified University Calendar SPPU, The Head of the concerned department in consultation with his colleagues determines the departmental time table, work load distribution teaching plan, teaching diary and teaching regulation.
- Timetable is strictly enforced for effective delivery of study sequence and a report is compiled on the completion of the course within the stipulated time. If the professors face any difficulty in completing the course, they are advised to complete the course by conducting intensive lectures. also value added courses like Soft Skills, Competitive Career Guidance, Entrepreneurship Guidance, Quality Improvement Program, NSS etc. The college operates effectively.



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- The Chief Executive Officer and the Examination Committee plan and conduct all the theoretical and practical as per the university guidelines. Feedback is collected from the student's parents, thus this planning process helps in the overall development and thereby socialization students.



H. S. Joshi
PRINCIPAL
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Savitribai Phule Pune University



Circular No. 92 of 2023

Dates of Commencement and Conclusion of the Academic Year 2023-24
for Affiliated Colleges and Institutes.

It is hereby informed that, the dates of commencement and conclusion of the First and Second term of Courses, under the faculty of **Science & Technology**, for the academic year 2023-24 shall be as under:


Term - I

Sr. No.	Course, Programme, Year	Commencement	Conclusion	Tentative Commencement Exam	Vacation	
					From	To
1	Science	20/06/2023	31/10/2023	01/11/2023	01/11/2023	21/11/2023
2	B.E.: II	10/08/2023	04/12/2023	06/12/2023	07/12/2023	25/12/2023
3	B.E.: III IV	10/07/2023	04/11/2023	07/11/2023	11/11/2023	02/12/2023
4	M.E.: II	10/08/2023	04/12/2023	06/12/2023	07/12/2023	25/12/2023
5	B.Arch.: II	14/08/2023	04/12/2023	05/12/2023	05/12/2023	18/12/2023
6	B.Arch.: III IV V	12/07/2023	04/11/2023	28/11/2023	20/11/2023	10/12/2023
7	M.Arch.:II	04/09/2023	06/01/2024	08/01/2024	08/01/2024	22/01/2024
8	B. Pharm: II	04/09/2023	30/12/2023	05/01/2024	17/01/2024	06/02/2024
9	B.Pharm:III,IV	12/07/2023	04/11/2023	28/11/2023	20/11/2023	10/12/2023
10	M. Pharm: II	04/09/2023	30/12/2023	05/01/2024	17/01/2024	06/02/2024

Term - II

2. In case, the Head of the college requires to give additional holidays in exceptional circumstances, he/she may do so by compensating the same by keeping the college working on holidays.

Ref. No. PGS/2453
Date: 30/05/2023


Deputy Registrar
(P.G.Admission)

Copy to: for Information and necessary action

- The Members of the Management Council.
- The Deans of Faculties.
- The Registrar, Savitribai Phule Pune University, Pune.
- The Director, Board of Examinations & Evaluation, Savitribai Phule Pune University, Pune.
- The Heads of all University Departments.
- The Principals of all Affiliated Colleges.
- The Directors of all Recognized Institutes.
- The Heads of all the Administrative Sections of the University Office.
- Asstt. Registrar, office of the Hon. Vice-Chancellor, Savitribai Phule Pune University
- Asstt. Registrar, office of the Hon. Pro-Vice-Chancellor, Savitribai Phule Pune University



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Academic Year 2023-24

Minutes of Meeting conducted by Principal



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विषय क्र. Subject No.	उपक्रम क्र. Resolution No.	सभेपुढे विचाराकरिता आलेले विषय आणि ठराव Resolutions and subjects placed before meeting for discussion.	शेरा व तारखेसह ठरावाची अंमलबजावणी Remarks & / or action taken on the resolution & date
		<p>प्रोसिडिंग बुक सभेच्या कामकाजाच्या वृत्तांताचे पुरतक</p> <p>सभेस हजर असणाऱ्या सभासदांची नावे Name of members who were present at the meeting</p> <p>१. मा. श्री. डॉ. प्रमोद इशारे २. मा. श्री. अजित कांबळे ३. मा. श्री. संजय विठकरे ४. मा. प्रा. डॉ. स्नाथा जोशी ५. मा. श्री. प्रविण भावे.</p>	15
		<p>कार्यण मंजूर करण्यासाठीचा प्रस्ताव मा.सहसंचालक शिक्षणालय, पुणे यांच्याकडे विहित नमूद करण्यात सादर करण्यासाठी श्री प्रवीण भावे यांनी मा. अध्यक्ष महोदय यांना माहिती सादर केली. याबाबत माननीय अध्यक्ष महोदयांनी शिक्षक पदे मंजूर करून झाल्यानंतर सावित्रीबाई फुले पुणे विद्यापीठ, आरक्षण विभागाकडून शिक्षक पदे साठी आरक्षण तपासून घेऊन मागासवर्ग कक्ष यांच्याकडून त्याबाबतची अंतिम मान्यता घेऊन शिक्षक पदाची जाहिरात प्रसिद्ध करण्यास सांगितले.</p> <p>सावित्रीबाई फुले पुणे विद्यापीठाकडून कायमस्वरूपी शिक्षकांची नियुक्ती मान्यता पत्र प्राप्त करून त्याबाबत योग्य ते मार्गदर्शन केले</p>	
		<p>ठराव :- शैक्षणिक वर्ष २०२३-२४ साठी शिक्षक पदे भरे मंजूर करून आणण्याची जबाबदारी कार्यालयीन अधीक्षक श्री प्रवीण भावे यांच्याकडे सोपविण्यात आली.</p> <p>ठराव सर्वानुमते संमत.</p>	



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		NAAC बाबत असलेल्या सर्व Criteria Matrix ची कागदपत्रे पूर्तता करण्याबाबत डॉ. छाया जोशी यांनी सर्व विभाग प्रमुखांचे मीटिंग घेऊन त्याबाबतचा सविस्तर अहवाल व कागदपत्रे मा. अध्यक्ष महोदय यांच्यापुढे सादर केली व तसेच त्याबाबत आवश्यक असणारे मा. अध्यक्षांनी डॉ. हंसराज थोरात सर यांना सर्व कागदपत्रांची फाइल्स व मागील पाच वर्षांचे रेकॉर्ड रेकॉर्ड एकत्रित करून पुढील कारवाई करावी.	
		ठराव :- NAAC Criteria कागदपत्रांची पूर्तता सहा. प्रा. डॉ. छाया जोशी यांच्याकडे सोपवण्यात आली.	
		ठराव सर्वानुमते संमत	



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<p>प्रोसिडिंग बुक सभेच्या कामकाजाच्या वृत्तांताचे पुरस्कर्ता</p> <p>सभेस हजर असणाऱ्या सभासदांची नावे सभेस हजर असलेल्या सभासदांची नावे नमूद करण्याची व जवळीक्याली स्वतंत्र कागदावर लिहून ती या कागदाजवळ जोडलीत.</p> <p>पान नं. Page No. 15</p> <p>Name of members who were present at the meeting</p> <p>१. मा. श्री. डॉ. प्रमोद इशले. २. मा. श्री. मंजुवत कांबळे. ३. मा. श्री. सुनयन विठ्ठल. ४. मा. प्रा. डॉ. स्वाधा जोशी. ५. मा. श्री. प्रविण भावे.</p> <p>कार्यभार मंजूर करण्यासाठीचा प्रस्ताव मा.सहसंचालक शिक्षणालय, पुणे यांच्याकडे विहित नमूद करण्यात सादर करण्यासाठी श्री प्रवीण भावे यांनी मा. अध्यक्ष महोदय यांना माहिती सादर केली. याबाबत माननीय अध्यक्ष महोदयांनी शिक्षक पदे मंजूर करून झाल्यानंतर सावित्रीबाई फुले पुणे विद्यापीठ, आरक्षण विभागाकडून शिक्षक पदे साठी आरक्षण तपासून घेऊन मागारवर्ग कक्षा यांच्याकडून त्याबाबतची अंतिम मान्यता घेऊन शिक्षक पदाची जाहिरात प्रसिद्ध करण्यास सांगितले. सावित्रीबाई फुले पुणे विद्यापीठाकडून कायमस्वरूपी शिक्षकांची नियुक्ती मान्यता पत्र प्राप्त करून त्याबाबत योग्य ते मार्गदर्शन केले</p> <p>ठराव :- शैक्षणिक वर्ष २०२३-२४ साठी शिक्षक पदे भरे मंजूर करून आणण्याची जबाबदारी कार्यालयीन अधीक्षक श्री प्रवीण भावे यांच्याकडे सोपविण्यात आली . ठराव सर्वानुमते संमत.</p>			



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दि.14/06/2023

सूचना

वरिष्ठ महाविद्यालयातील सर्व प्राध्यापकांना सूचित करण्यात येते कि, शैक्षणिक वर्ष २०२३-२४ मधील

16/06/2023 रोजी वरिष्ठ महाविद्यालयातील सर्व प्राध्यापकांची अकादमी बैठक आयोजित करण्यात आली होती. महाविद्यालयाचे प्राचार्य डॉ.हंसराज थोरात यांच्या अध्यक्षतेखाली ही बैठक आयोजित करण्यात आली होती।

ठराव क्रमांक एक:

महाविद्यालयातील प्राध्यापकांच्या कामाचे नियोजन करणे. महाविद्यालयातील प्राध्यापकांच्या कार्यभारावर चर्चा करून नियोजन करण्यात आले

ठराव क्रमांक दोन:

महाविद्यालयाच्या अंतर्गत व विद्यापीठ परीक्षांबाबत चर्चा केली. विद्यापीठ स्तरावरील पदवी व पदव्युत्तर परीक्षेतील बदलांबाबत चर्चा करण्यात आली आणि महाविद्यालयाच्या अंतर्गत व विद्यापीठ स्तरावरील परीक्षांच्या कार्यवाही व उपक्रमांचे नियोजन करण्यात आले.

ठराव क्रमांक तीन:

२०२३-२४ या शैक्षणिक वर्षासाठी प्रवेश प्रक्रियेचे नियोजन. सदर बैठकीत महाविद्यालयाचे प्राचार्य व सभेच्या अध्यक्षांनी नवीन शैक्षणिक वर्षाच्या नवीन प्रवेश प्रक्रियेबाबत चर्चा केली.

ठराव क्रमांक चार:

अकादमीच्या बैठकीत कालबद्ध प्रश्नांवर चर्चा करून महाविद्यालयातील प्राध्यापकांच्या समस्या व शिक्षकेतर कर्मचाऱ्यांच्या समस्यांवर चर्चा करण्यात आली व कामातील तांत्रिक अडचणी समजून



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घेण्यात आल्या व त्याबाबत प्राचार्य डॉ. महाविद्यालय व सभेचे अध्यक्ष व या सर्व बाबी विचारात घेतल्या. मार्ग आणि अंमलबजावणी यावर चर्चा झाली.

Name of Professor	Signature
Dr.Hansarj D. Thorat	
Dr.Pandurang U. Misal	
Prof.Sanjiv S.Kamble	
Dr. Chhaya K. Joshi	
Prof. Shahuraj D. Yevate	
Prof.Dilip S. Bari	
Prof.Manik J.Kasab	
Prof.Pravin D. Dolas	
Prof.Dipali Sonwane	



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Above documents Translated to English

Academic Meeting Minutes

Academy meeting of all professors of senior college was organized on 16/06/2023. The meeting was organized under the Chairmanship of Dr.Hansraj Thorat, Principal of the College.

Resolution number One :

Planning the work of the professors in the college. The work load of the professors in the college was discussed and planned.

Resolution Number Two:

Discussing the internal and university examinations of the college. It was discussed the changes in the university level degree and postgraduate examination and planned the proceedings and activities of the internal and university level examinations of the college.

Resolution number Three:

Planning the admission process for the academic year 2022-2023. In the said meeting, the principal of the college and the chairperson of the meeting discussed the new admission process for the new academic year.

Resolution Number Four:

Discussing timely issues, In the academy meeting, timely issues were discussed in which the problems of the professors in the college were discussed and the problems of the non-teaching staff were discussed and the technical difficulties in the work were understood and the principal of the college and the chairman of the meeting and all these matters were taken into consideration. Ways and implementation were discussed



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ठराव क्रमांक एक:

महाविद्यालयातील प्राध्यापकांच्या कामाचे नियोजन करणे. महाविद्यालयातील प्राध्यापकांच्या कार्यभारावर चर्चा करून नियोजन करण्यात आले

ठराव क्रमांक दोन:

महाविद्यालयाच्या अंतर्गत व विद्यापीठ परीक्षांबाबत चर्चा केली. विद्यापीठ स्तरावरील पदवी व पदव्युत्तर परीक्षेतील बदलांबाबत चर्चा करण्यात आली आणि महाविद्यालयाच्या अंतर्गत व विद्यापीठ स्तरावरील परीक्षांच्या कार्यवाही व उपक्रमांचे नियोजन करण्यात आले.

ठराव क्रमांक तीन:

२०२३-२४ या शैक्षणिक वर्षासाठी प्रवेश प्रक्रियेचे नियोजन. सदर बैठकीत महाविद्यालयाचे प्राचार्य व सभेच्या अध्यक्षांनी नवीन शैक्षणिक वर्षाच्या नवीन प्रवेश प्रक्रियेबाबत चर्चा केली.

ठराव क्रमांक चार:

अकादमीच्या बैठकीत कालबद्ध प्रश्नांवर चर्चा करून महाविद्यालयातील प्राध्यापकांच्या समस्या व शिक्षकेतर कर्मचाऱ्यांच्या समस्यांवर चर्चा करण्यात आली व कामातील तांत्रिक अडचणी समजून घेण्यात आल्या व त्याबाबत प्राचार्य डॉ. महाविद्यालय व सभेचे अध्यक्ष व या सर्व बाबी विचारात घेतल्या. मार्ग आणि अंमलबजावणी यावर चर्चा झाली.



HS Joshi
PRINCIPAL
Sharadchandra Pawar Arts & Commerce College
Dudulgaon (Alandi), Pune



Shri Gajanan Maharaj Shikshan Prasarak Mandal's
Sharadchandra Pawar Arts and Commerce College,
Alandi Devachi, (Dudulgaon), Tal - Khed, Dist - Pune, 412105
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Above documents Translated to English

Academic Meeting Minutes

Academy meeting of all professors of senior college was organized on 16/06/2023. The meeting was organized under the chairmanship of Dr.Hansraj Thorat, Principal of the College.

Resolution number One :

Planning the work of the professors in the college. The work load of the professors in the college was discussed and planned.

Resolution Number Two:

Discussing the internal and university examinations of the college. It was discussed the changes in the university level degree and postgraduate examination and planned the proceedings and activities of the internal and university level examinations of the college.

Resolution number Three:

Planning the admission process for the academic year 2022-2023. In the said meeting, the principal of the college and the chairperson of the meeting discussed the new admission process for the new academic year.

Resolution Number Four:

Discussing timely issues, In the academy meeting, timely issues were discussed in which the problems of the professors in the college were discussed and the problems of the non-teaching staff were discussed and the technical difficulties in the work were understood and the principal of the college and the chairman of the meeting and all these matters were taken into consideration. Ways and implementation were discussed.



Hansraj Thorat
PRINCIPAL
Sharadchandra Pawar Arts & Commerce College
Dudulgaon (Alandi), Pune